



*Wayland Union Education Foundation*  
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Date: 2010-11  
To: Wayland Union Schools Teaching Staff  
Re: National Conference Applications for 2010-2011

It is the desire of the Wayland Union Education Foundation (WUEF) to offer to the teaching staff of the Wayland Union Schools the opportunity to attend a national conference. It is our goal that attendance at a national conference will enhance a teacher's content and/or instructional skills for the benefit of the students at Wayland Union Schools.

Applications to attend a national conference will be reviewed on a competitive basis, with up to three applicants being selected (depending on the number of requests). Each applicant will receive no more than \$1,500. The deadline for submission of this application is Sept. 15, 2010. The applicants selected will be announced by the end of October. The applicants selected must attend the desired conference before August 30, 2011.

The committee will review each request using the following criteria:

- A. Applicants must be a teacher in good standing, and have at least three years of teaching experience in the Wayland Union Schools.
- B. The requested national conference reflects Wayland Union Schools' educational goals.
- C. The requested national conference addresses the content area of the applicant's teaching assignment, and/or enhances the teacher's instructional skills.
- D. The applicant is able to describe how their attendance at this particular conference will enhance their students' achievement.
- E. The applicant is able to describe how they will share the information and/or material from the conference with their colleagues at the building and District levels.
- F. The applicant must have the signature of the building principal and the Assistant Superintendent, as approval of release time to attend the national conference.

Please complete the attached application.

**Wayland Union Education Foundation**  
**National Conference Application**  
**2010-2011**

Applicant Name \_\_\_\_\_ e-mail: \_\_\_\_\_

School Building \_\_\_\_\_

Teaching Assignment \_\_\_\_\_

Years of Teaching Experience at WUS \_\_\_\_\_

Name of Conference \_\_\_\_\_

Place \_\_\_\_\_ Conference Date(s) \_\_\_\_\_

Estimated Expenses Registration: \_\_\_\_\_

Lodging: \_\_\_\_\_

Travel: \_\_\_\_\_

Airfare: \_\_\_\_\_

or  
Mileage: \_\_\_\_\_

Meals (up to \$35 daily - no alcohol): \_\_\_\_\_

Total: \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_

Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_

Asst. Supt. Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please respond to the questions on the attached form.

